

## 21C Be Skills Assessment Programme: SELF+e Pilot Terms

- 1 These Terms together with the Pilot Registration Form for the Be Skills Assessment Pilot set out the terms of the arrangement between you and 21 C Skills Lab (**21C**) for the participation by You (the **Participating Organisation**) in the Be Skills Assessment Programme including the SELF+e pilot.
- 2 By completing the Pilot Registration Form you are agreeing that these Terms will apply to your Participating Organisation.

### Terms

- 3 *Definitions*
- 4 The following words and phrases have the following meanings in these Terms:
  - a **Participating Organisation** (or **You**) means your organisation which has agreed to participate in the SELF+e Pilot.
  - b **Participating Students** means the students you select to take part in the SELF+e Assessment Pilot.
  - c **Personal Information** means personal information as defined in the New Zealand Privacy Act 1993.
  - d **Pilot Registration Form** means the Online Form completed by You to indicate your intention to participate in the Self+e Pilot.
  - e **SELF+e** means the computer programme and software owned and/or controlled by RAD Science Solutions (**RAD**) (and licensed to 21C for use in New Zealand) that is a comprehensive assessment system designed to measure noncognitive skills and character sets (and for the avoidance of doubt includes the online SELF+e Assessment Testing).
  - f **SELF+e Assessment Testing** means the online assessment(s) of Participating Students conducted as part of 21C's Be Skills Programme.
  - g **SELF+e Pilot** means the pilot programme for selected organisations to trial the a pilot version of the SELF+e Assessment Testing as set out in these Terms.
- 5 **SELF+e Pilot**
- 6 The SELF+e Assessment Testing is scheduled to be available in New Zealand as a pilot programme in October – November 2018 run by 21C in conjunction with the assessment provider, RAD Science Solutions. As a Participating Organisation, you will receive the following at no cost:
  - a SELF+e Assessment Testing for Participating Students, which is expected to occur during October 2018.
  - b Data in relation to Participating Students' social and emotional skills provided in a "roster report" spreadsheet form, able to be imported into Excel or similar.
- 7 Once You have agreed to participate in the SELF+e Pilot by completing the Pilot Registration Form, you will be provided with operational instructions on how to access the SELF+e

Assessment Testing and results. In summary, this will work more or less as follows (changes may be required for technical reasons, which will be communicated to You):

- a You will receive a link to the 21C Platform on which the SELF+e Assessment Testing is housed. There will be a straightforward online registration process for you to enter all details for the Participating Students you have selected;
- b Participating Students will receive a log in and ability to set a password, and can then use that to take the SELF+e Assessment;
- c Once results are loaded onto the Platform You will be able to access and download them.

## **8 Data and personal information**

- 9 You must ensure that Participating Students keep their log in and password confidential and do not share it with anyone.
- 10 You recognise that Your participation in the 21C SELF+e Pilot will not be kept confidential, however 21C undertakes not to individually identify Your organisation in any case studies or other research produced, published, or commissioned by 21C, unless You agree otherwise. (For your reference, 21C has requested RAD to do the same.)
- 11 21C may store, use, and disclose the information, data/results, and documentation generated through the SELF+e Pilot for research and marketing purposes, provided that 21C will ensure that all Personal Information is anonymised following the completion of the reporting process.
- 12 For the avoidance of doubt, 21C has no liability to you in relation to the performance or non-performance or suitability of the SELF+e Pilot for You or Your Students.
- 13 You and 21C will at all times comply with the New Zealand Privacy Act 1993, including in relation to any collection, storage, use, and disclosure of Personal Information of Participating Students.
- 14 Any Personal Information of Participating Students collected through the SELF+e Programme will be collected, stored, used and disclosed by 21C's service providers in accordance with the Privacy Act and 21C's privacy policy (available on the 21C website).
- 15 *Go Forward Stage*
- 16 It is intended that if the Pilot is successful, Participating Organisations will be invited to enter into a further agreement with 21C to access SELF+e Assessments and reports (including individualised reports) on a pay-per-test basis. It is anticipated that this ongoing model will be available from Term 1, 2019.
- 17 *Additional terms*
- 18 If you have any questions regarding the SELF+e Pilot, or these Terms, please let us know as soon as possible. We will regard your completion of the Pilot Registration Form as acceptance of these Terms.